

**Meeting Minutes
Nicolet Federated Library System
Finance Committee
Thursday, October 3, 2024 at 12:00PM via Zoom**

Present: Marsha Hoeffs, Chair; Corrie Campbell; Connie Meyer; Rebecca Berger (Ex-Officio); Tracy Vreeke (NFLS); Hannah Good Zima (NFLS)

Excused: Michael Poradek

MINUTES

1. Call to Order.

The meeting was called to order at 12:02 p.m.

2. Agenda Revisions.

None.

3. Open Forum.

None.

4. Approval of the August 7, 2024 Minutes.

Berger made a motion to approve the minutes from August 7, seconded by Meyer. **Motion carried.**

5. Third Quarter Budget Review.

Vreeke reviewed income and expenses through the end of August 2024. In the General Library Development (Line 6410) there are expenses for the JobPod pilot program. We received a grant from Microsoft which will offset some of these expenses.

6. Approve Recommendation of the 2025 Draft Budget to the Board of Trustees.

Campbell made a motion to recommend approval of the 2025 Budget by the Board of Trustees. Motion was seconded by Meyer. **Motion carried.**

7. Other Business.

NFLS received a large grant from the Department of Workforce Development to install six JobPods throughout the state. Nicolet is a subgrant recipient under the Bay Area Workforce Development Board. The grant is not in the 2025 budget but will run through September 2025. We may see some salary savings depending

on staff capacity and whether we will need to hire a part-time employee to help with implementation.

8. Adjourn.

Meyer made a motion to adjourn the meeting, seconded by Berger. The meeting was adjourned at 12:25 p.m.

Respectfully Submitted,

Hannah Good Zima