

# *The Budget*

NFLS Trustee Training

August 2025



# *Funding Sources- Systems*

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## System Funding

- Federal funds
- State funds (State Aid)
- Revenue from services provided

## Federal Funds

- Library Services and Technology Act (LSTA) grants
- NFLS-delivery and professional development of staff

## State Funds

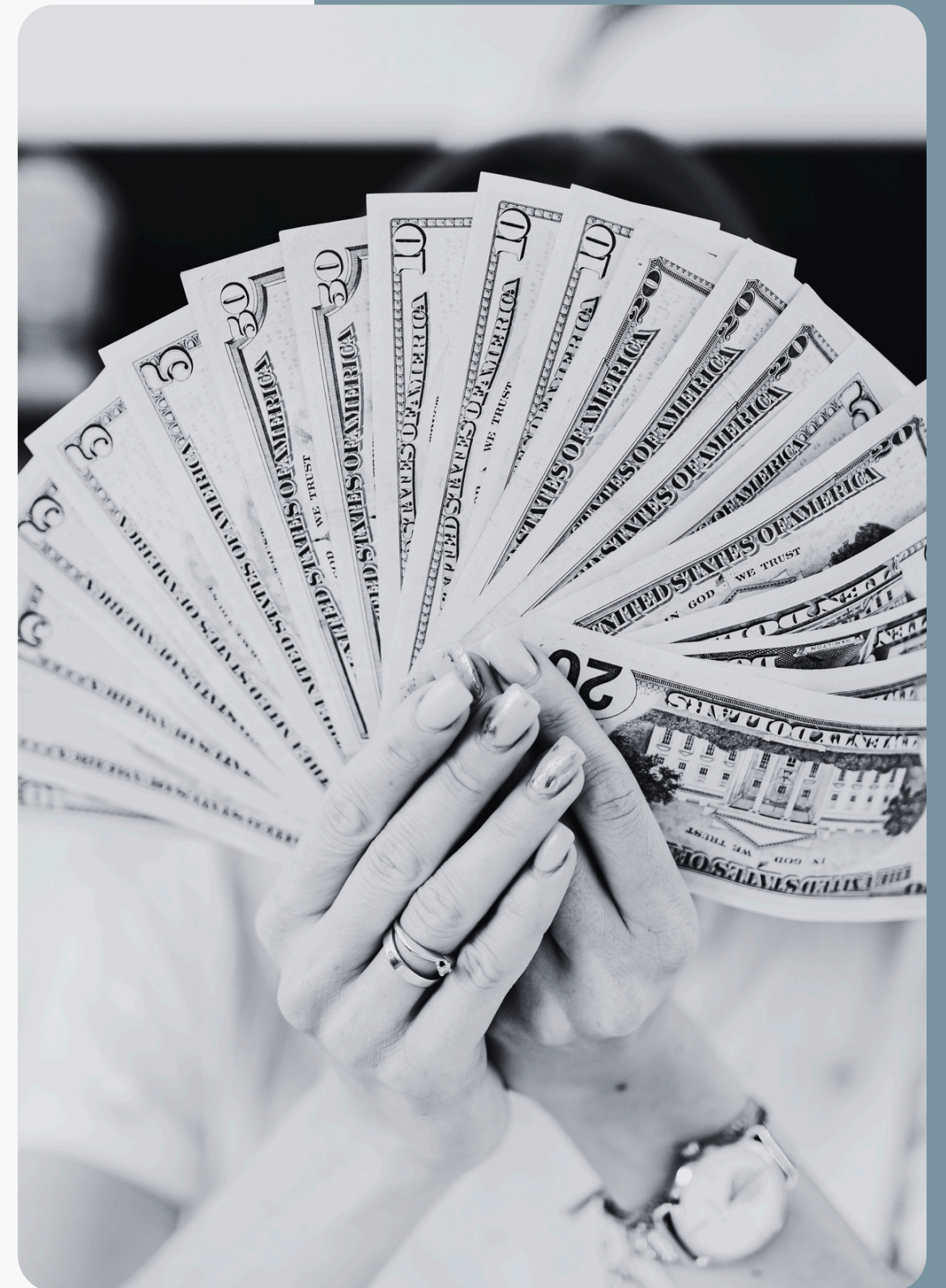
- Universal Services Fund + allocation from state budget
- Distribution by formula

# *Funding Sources- Public Libraries*

Primarily, municipal / county appropriation

Possible additional sources:

- Federal funds
- State funds
- Fines and fees
- Carryover/fund balance
- Donations/grants
- County appropriations (Act 150/420)



# *Budget Process- Systems*



**Assess future activities & initiatives**



**Director drafts budget**



**Board approval**



# *Budget Process- Public Libraries*



**Assess future  
activities &  
initiatives**



**Director drafts  
budget**



**Board  
approval**

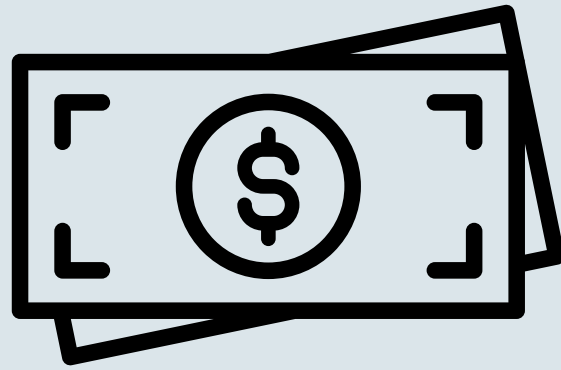


**Municipality /  
County  
approval**



# *Managing the Money*

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The library board has ultimate responsibility for all aspects of library financial management—from budgeting to spending to financial reporting

## Key Components

- Approval of expenditures
- Financial statements
- Gifts and donations
- Annual report
- Audit



*Thank you*

