

**Minutes of the
Nicolet Federated Library System
Board of Trustees
Thursday, June 12, 2025 at 12:00 PM**

Present: Rebecca Berger, President; Debra DeMuri; Joan Denis; Penny Habeck; Marsha Hoeffs; Cynthia Lemmer; Connie Meyer; Kathy Pletcher; Erik Pritzl; Mike Scoville, Connie Seefeldt

Excused: Corrie Campbell; Matthew Jacobs; Kathy Lefebvre; Mark Teske; Julia Wallace; Sandra Wescott Gauthier

MINUTES

1. Pledge of Allegiance.

The meeting was called to order at 12:05 PM. The Pledge of Allegiance was recited.

2. Moment of Silence.

A moment of silence was observed.

3. Welcome & Introductions.

- **New Trustee- for Brown County**
- **New Trustee- for Menominee County**

Erik Pritzl introduced himself as the newest board member representing Brown County.

4. Agenda Revisions.

None.

5. Open Forum.

None.

6. Approval of April 10, 2025 Minutes.

Hoeffs made a motion to approve the minutes from April 10, 2025. The motion was seconded by Habeck. **Motion carried.**

7. Reports:

- **President – Rebecca Berger**

There is no new report this month.

- **Treasurer's Report – Marsha Hoeffs**

Hoeffs reviewed the Statement of Expenses and Statement of Revenues through April 2025. She shared that the second state aid payment has been received, and interest income received is higher than anticipated.

- **Finance Committee – Marsha Hoeffs**

There is no Finance Committee report at this time. The Committee plans to meet in August.

- **Grant Committee – Corrie Campbell**

There is no Grant Committee report at this time. The Committee plans to meet in July.

- **Personnel Committee – Kathy Pletcher**

There is no Personnel Committee report at this time.

- **Director's Report – Tracy Vreeke**

Vreeke provided an update that highlighted the StoryWalk page on InfoSoup, the annual InfoSoup Road Trip, the resignation of the Shawano County Library director, the 50th Anniversary of NFLS in 2026, an IMLS update, and the Speak Up for Libraries Campaign.

8. Trustee Development.

Hauer presented Trustee Development on Trustee Essentials 2, 5, 6, and 7.

9. New Business.

Vreeke and Hauer shared upcoming changes to the meeting notice and related materials. The meeting agenda will be mailed to trustees 7-10 days before the board meeting. The agenda and related materials will be emailed to board members the Monday before each board meeting. Board members may arrive to the board meeting early if they would like to view a printed copy of the agenda and packet.

10. Adjourn.

Meyer made a motion to adjourn the meeting at 12:53 PM. The motion was seconded by Habeck. **Motion carried.** Bethany Huse, Director of S. Verna Fowler Academic / Menominee Public Library, provided a tour.

Respectfully Submitted,
Kristie Hauer
Assistant System Director