

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.84 of the Wisconsin Statutes, Notice is hereby given to the public that a meeting of the **Personnel Committee** of the Board of Trustees of the Nicolet Federated Library System will be held on **Wednesday, July 31, 2024 at 1:00 p.m. at 1595 Allouez Avenue, Suite 4, Green Bay, WI 54311**

Anyone addressing the Library Board is asked to do so in a respectful, professional, and courteous manner. The Open Forum portion of this meeting is offered as an opportunity for concerned citizens of NFLS' represented counties to be heard. The Board may not act on any item raised during the Open Forum period that is not already on the agenda for such a purpose. The Board's role is to listen to comments, not respond to or discuss the issues raised.

Personnel Committee Members: Kathy Pletcher, Chair, Joan Denis, Matthew Jacobs, Cindy Lemmer, Connie Seefeldt, Rebecca Berger (Ex-Officio)

AGENDA

1. **Call to Order.**
2. **Determination of Quorum.**
3. **Agenda Revisions.**
4. **Approval of the June 6, 2024 Meeting Minutes.**

Pursuant to Wisconsin Statutes Section 19.85(1)(c), the Board will convene in Closed Session for Director Evaluation and Review of Staff Performance Evaluations, and pursuant salary effects.

5. **Review of Director Performance Review Surveys and Director's Self-Evaluation.**
6. **Review of Director Goals.**
7. **Approve Recommendation of Staff Salary Increases to the Finance Committee.**
8. **Approve Creation of Assistant Director Position and Job Description.**
9. **Approve Creation of ILL/Delivery Assistant Position and Job Description.**
10. **Approval of Revised Outreach Coordinator Job Description.**
11. **Other Business.**
12. **Adjourn.**

Notice is hereby given that action by the board may be taken on any of the items that are described or listed in this agenda.

Any person wishing to attend who requires special accommodation because of disability should contact NFLS at (920) 448-4410 at least two days prior to the meeting so that arrangements can be made.

Attachments: June 6, 2024 Draft Minutes; Director Self-Evaluation; Stakeholder Input Survey Results, Job Descriptions