

**Minutes of the
Nicolet Federated Library System
Board of Trustees
Thursday, December 11, 2025 at 12:00 PM**

Present: Rebecca Berger, President; Corrie Campbell; Joan Denis; Penny Habeck; Marsha Hoeffs; Kathy Lefebvre; Cynthia Lemmer; Connie Meyer; Mike Scoville; Connie Seefeldt; Mark Teske; Julia Wallace;

Excused: Debra DeMuri; Matthew Jacobs; Kathy Pletcher; Erik Pritzl; Sandra Wescott Gauthier

MINUTES

1. Pledge of Allegiance.

The meeting was called to order 12:06 PM. The Pledge of Allegiance was recited.

2. Moment of Silence.

A moment of silence was observed.

3. Welcome & Introductions.

Board members and staff members introduced themselves.

4. Agenda Revisions.

None.

5. Open Forum.

None.

6. Approval of October 9, 2025 Minutes.

Teske made a motion to approve the minutes from October 9, 2025. The motion was seconded by Habeck. **Motion carried.**

7. Member Library Report- Gillett Public Library

Shannon Stoner, Gillett Public Library director, gave an overview of the library, its activities in the past year, and planned activities for the upcoming year. The library offers a Little Free Pantry, Little Free Produce Stand, and is the first Jobpod Lite site.

8. Reports:

- **President – Rebecca Berger**

There is no President report at this time.

- **Treasurer’s Report – Marsha Hoeffs**

Hoeffs reviewed the statement of revenue and expenses through October 2025. There will likely be a surplus at the end of the fiscal year.

- **Finance Committee – Marsha Hoeffs**

There is no Finance Committee report at this time. The Committee expects to meet in February.

- **Grant Committee – Corrie Campbell**

There is no Grant Committee report at this time.

- **Personnel Committee – Kathy Pletcher**

There is no Personnel Committee report at this time.

- **Director’s Report – Tracy Vreeke**

Vreeke provided a report highlighting: the OWLSnet libraries’ vote to migrate to a different integrated library system in 2026, the Board of Trustees self-evaluation survey, the initial NFLS-OWLS pre-merger feasibility report, Library Legislative Day, statewide Public Library Standards project, and the shift to implementing the d/b/a Nicolet Library System.

9. **Approval of the 2026-2027 Youth Services/Inclusive Services Agreement with Brown County Library.**

Lefebvre made a motion to approve the 2026-2027 Youth Services/Inclusive Services Agreement with Brown County Library. The motion was seconded by Teske. **Motion carried.**

10. **Approval of the 2026 Resource Library Agreement with Brown County Library.**

Campbell made a motion to approve the 2026 Resource Library Agreement with Brown County Library. The motion was seconded by Habeck. **Motion carried.**

11. **Appointment of the Nominating Committee**

Berger appointed Seefeldt, Habeck, and herself to the Nominating Committee.

12. **State of the System.**

Vreeke provided the State of the System update, which reviewed the past year of Nicolet services and activities and goals for 2026.

13. New Business.

None.

14. Adjourn.

Teske made a motion to adjourn the meeting at 1:30 PM. The motion was seconded by Wallace. **Motion carried.**

Respectfully Submitted,
Kristie Hauer
Assistant System Director