

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.84 of the Wisconsin Statutes, Notice is hereby given to the public that a meeting of the **NFLS Board of Trustees**

Weyers-Hilliard Branch of the Brown County Library,

2680 Riverview Dr, Green Bay, WI 54313

Thursday, August 8, 2024 at 12:00 P.M.

Anyone addressing the Library Board is asked to do so in a respectful, professional, and courteous manner. The Open Forum portion of this meeting is offered as an opportunity for concerned citizens of NFLS' represented counties to be heard. The Board may not act on any item raised during the Open Forum period that is not already on the agenda for such a purpose. The Board's role is to listen to comments and not respond to or discuss the issues raised.

Board of Trustees Members: Rebecca Berger, President, Corrie Campbell, Joan Denis, Miriam Erickson, Penny Habeck, Marsha Hoeffs, Matthew Jacobs, Kathy Lefebvre, Cindy Lemmer, Connie Meyer, Kathy Pletcher, Michael Poradek, Connie Seefeldt, Mark Teske, Julia Wallace

AGENDA

1. **Pledge of Allegiance.**
2. **Moment of Silence.**
3. **Welcome & Introductions.**
4. **Agenda Revisions.**
5. **Open Forum.**
6. **Approval of June 13, 2024 Minutes.**
7. **Reports:**
 - 7.1 **President – Rebecca Berger**
 - 7.2 **Treasurer's Report – Marsha Hoeffs**
 - 7.3 **Finance Committee – Marsha Hoeffs**
 - 7.4 **Grant Committee – Corrie Campbell**
 - 7.5 **Personnel Committee – Kathy Pletcher**
 - 7.6 **Director's Report – Tracy Vreeke**
8. **Update on the 2023 Audit Report.**
9. **Approval of the 2024 Library Improvement & Innovation Grant Applications.**
10. **Approval of the Recommendation of the Personnel and Finance Committees to Create and Fund Assistant Director and ILL/Delivery Assistant Positions.**
11. **Approval of Finance Committee Recommendation to Utilize 2024 Short-Term Reserve Funds for New Hire Positions.**
12. **Waive Joint Meeting Requirement of OWLSnet Agreement Renewal Process.**
13. **New Business.**
14. **Adjourn.**

Notice is hereby given that action by the board may be taken on any of the items that are described or listed in this agenda.

Per NFLS Bylaws, absences from meetings must be called in to the System office. Lack of notification will be considered an unexcused absence. Three unexcused absences in a single year requires the Director to notify the appointing county and request that a replacement board member be appointed.

Any person wishing to attend who requires special accommodation because of disability should contact NFLS at 920-448-4410 at least two days prior to the meeting so that arrangements can be made.

Attachments: Board Minutes 6/8/2023; Financial Report; Director's Report; Audit Report; Grant Applications; OWLSnet agreement

Zoom Instructions:

NFLS Board of Trustees Meeting

Time: Thursday, August 8, 2024 at 12:00 PM

To Join Meeting from Your Phone or Computer Select the Link:

<https://us02web.zoom.us/j/85674468547?pwd=WDFiSTFtVnFEeC9nZERpK2hNejBVUT09>

To Join Meeting from Your Computer:

Go To: <https://zoom.us/join>

Enter the Meeting ID: 856 7446 8547

Enter Your Name

Enter the Password: 548439

To Join Meeting by Telephone:

Call 1-312-626-6799

Enter the Meeting ID: 856 7446 8547#

Enter Pound for the Participant Number: #

Enter Password: 548439#

For members joining **by telephone only**, you can utilize the following commands on your phone using your phone's dial pad while in a Zoom meeting:

- *6 - Toggle mute/unmute
- *9 - Raise hand

If you feel that you are unable to be heard during the meeting, even after “raising your hand,” please hang up and try calling into the meeting again.

If you have trouble connecting to the meeting, please contact Hannah Zima at (920) 448-4411, for assistance at any time before or during the meeting.